

Town of Norfolk
Norfolk Town Board
September 12, 2018

The Norfolk Town Board held a monthly meeting on Wednesday, September 12, 2018 at 07:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Paul Paige.

Pledge of Allegiance

The Pledge of Allegiance was said by all present.

Call Meeting to Order

Supervisor Pernice called the meeting to order.

Approval of Minutes

The minutes of the August 08, 2018 Town Board meeting were reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

Supervisor's Update

*NBT: Supervisor Pernice noted that the Norfolk branch of NBT bank will be closing at the end of November. Financial deposits are required to be done within 72 hours of collection. There was discussion.

*NYMR: A Snowplow Operator Safety Course will be held on October 16, 2018 from 08:00 AM till noon at the Norfolk Fire Station. This is for municipalities.

Police Department Updates:

*Retirement of Karla Trimm: Supervisor Pernice read a retirement tribute of Karla Trimm's history and accomplishments with the Norfolk Police Department as officer and Officer in Charge. A motion was made by Supervisor Pernice and Councilman Purvis to accept Karla Trimm's resignation. All in Favor – Carried

*Appointment of Dan Holmes: A motion was made by Supervisor Pernice and Councilman Paige to appoint Officer Dan Holmes as Officer in Charge to replace Karla Trimm. All in Favor – Carried

*Appointment of Jose Colon: A motion was made by Supervisor Pernice and Deputy Supervisor Harvey to approve Dan Holmes appointment of Jose Colon as his Assistant. All in Favor – Carried

*Presentation to Karla Trimm: Supervisor Pernice presented Karla Trimm with a Retired Chief Badge and Officer in Charge Dan Holmes presented her with a plaque honoring her years of service to the Norfolk Police Department.

2019 Budget Review

Budget Officer Bill Dashnaw reviewed a worksheet with the Board on the 2019 Budget. Mr. Dashnaw noted that the total assessed value of the Town is down a little. Wages were discussed. A 2% increase for all but the Town Board will be put into the budget for review.

A motion was made by Supervisor Pernice and Deputy Supervisor Harvey that the Town Board will not receive raises. All in Favor – Carried

Minimum wage requirements were discussed. Contracts were discussed. It was noted that a new Boiler system is needed at the Town Hall. There was discussion on playground repairs. There was discussion on a new Highway Plow truck for the 2020 Budget.

A Budget Work Session will be scheduled for either September 19th or 20th at 06:00 PM.

Reports

*Monthly Police Report: The monthly report of Officer in Charge Dan Holmes was reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

Deputy Supervisor Harvey asked CEO Halpern about the Ridgeway property on Remington Ave. CEO Halpern noted that Fuller Trucking has not yet returned a call with rates for cleanup.

Councilman Purvis asked CEO Halpern about the Ploof property on Furnace Street. CEO Halpern noted that Ms. Ploof has not yet appeared in Court and that he should ask the Judges about the case.

Supervisor Pernice noted that September 20, 2018 marks one year after the fire at George Smith's property on West Main Street. There was discussion on action to be taken.

CEO Halpern noted he has been contacted by NYSDOT about putting a salt shed in a Residential Agriculture zone. There was discussion. The Board would like to see proper procedure followed for a Variance process on the issue.

*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

*Monthly Dog Control Report: The monthly report of DCO Jim McConkey was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

*Justice Court Audit: The paperwork for the Justice Court Audit completed by Budget Officer Bill Dashnaw was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried.

*Verbal Highway Report: Highway Superintendent Peter Darabon noted that the fuel tanks passes inspection by the NYSDEC. He also asked the Board what they want to do with the 2001 International Dump truck that has been sitting around since April of 2016. Two prior bids were received on the truck and the Board did not accept them. Now it will likely cost more to get the

truck running to get it ready for bid again. Mr. Darabon will work on obtaining bids again for the truck.

Action Items

*Resignation: A motion was made by Deputy Supervisor Harvey and Councilman Purvis to accept the resignation of Judy Huczel from the Museum Board. All in Favor – Carried

*Appointment: A motion was made by Councilwoman Gang and Deputy Supervisor Harvey to appoint Theresa Dumas as Town Historian. All in Favor – Carried.

*Proclamation: A motion was made by Councilwoman Gang and Councilman Purvis to approve the designation of September 17th to the 23rd as Constitution Week. All in Favor – Carried

*Water/Sewer Electrical Upgrades Quotes: The quotes were received and opened on Thursday, September 06, 2018 at 02:00 PM. The low quote for the Emergency Generator Supply only was Kinsley Power Systems at \$17,480.00. The low quote for the Emergency Generator Installation was Collins-Hammond Electrical Contractors, Inc. at \$16,350.00. Both bids were accepted with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

*Cook Street Water Project: A motion was made by Deputy Supervisor Harvey and Councilman Paige to approve payment to Danko in the amount of \$39,890.17 and payment to C2AE for \$14,993.73 for the Cook Street Water Project. All in Favor – Carried

There was discussion on the grass growing problems. Supervisor Pernice noted he has held back the final payment of approximately \$20,000.00 to Danko until the grass is in.

Council Comments

*Councilwoman Gang asked OIC Dan Holmes about a class for Jose Colon that was listed on the Police Schedule.

*Councilman Purvis expressed his concerns that the Zoning Board was able to approve a Variance request for a downstairs apartment in the Commercial

Business district downtown when the Town Board has previously passed a Local Law prohibiting them in that district. There was discussion.

Public Hearing

Supervisor Pernice noted that a Public Hearing needed to be scheduled to review a Local Law to be proposed for 6 Month Moratorium on Large Scale Solar. This was scheduled for October 10, 2018 at 06:30 PM prior to the next Town Board meeting.

Approve Payment of Bills

The September Abstract of Vouchers in the amount of \$62,159.21 was reviewed and approved for payment with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

Public Comments

There were none at this time.

Executive Session

A motion was made by Supervisor Pernice and Deputy Supervisor Harvey to go into an Executive Session to discuss a pending litigation issue. All in Favor – Carried

The meeting reconvened and no action was taken.

Adjournment

The meeting was adjourned with a motion by Supervisor Pernice and Councilman Purvis. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Robert Harvey
Councilman – Donald Purvis
Councilwoman – Jean Gang
Councilman – Paul Paige

Dated: September 12, 2018
Kathy M. Emlaw – Norfolk Town Clerk

